



Dear Provider:

We are writing to request that you submit your National Provider Identifier (NPI) number to Health Plus as soon as possible. In the near future, providers will be required to use their NPI number on all paper and electronic claims transactions submitted to Health Plus. The NPI will replace all other provider identifiers, such as your Health Plus Provider ID, Medicaid, Medicare, UPIN and license numbers. Therefore, you will only need your NPI number for claims submission, and billing procedures will be simpler as a result. **The NPI does not replace the DEA and Tax Identification Numbers (TIN), which will continue to be required for claims payment.**

If you are an individual practitioner who is also a member of a group or practice organization, you will have one NPI number for your individual practice and one for the group or organization. In this instance, Health Plus will need both your individual practice NPI and that of your group.

To obtain an NPI number, you can complete an online application by logging on to: <https://www.nppes.cms.hhs.gov>, or request a paper application by calling 1-800- 465-3203. Mail the completed paper application to: NPI Enumerator, P.O. Box 6059, Fargo, ND 58108-6059

Once you receive your NPI number, please give a copy of your confirmation sheet to your Provider Relations Associate or fax it to our secure Health Plus NPI fax line at **(718) 233-3523**.

If you have questions about how to obtain your NPI, please call the *NPI Enumerator Call Center* at: **(800) 465-3203**. Questions about submitting your NPI information to Health Plus should be directed to the *Health Plus Provider Care Center* at: **(800) 450-8753**.

Thank you for your assistance and cooperation.

Sincerely,

A handwritten signature in blue ink that reads "Cleo Dixon".

Cleo Dixon, MBA  
Vice President, Network Management and Provider Relations