



PROVIDER NOTICE

NPI Numbers Needed

Health Plus requests that you send in your NPI (National Provider Identifier) number as soon as possible. In the future, the NPI will replace all other provider identifiers, including the Health Plus Provider ID, Medicaid, Medicare, UPIN and license numbers, and will be required for processing of both paper and electronic claims. **The NPI will not replace the DEA and Tax Identification Numbers (TIN), which will continue to be required for claims payment.**

To obtain an NPI number, log on to: <https://www.nppes.cms.hhs.gov>,

-or-

Call **1-800-465-3203** to request a paper application. Mail the completed application to: NPI Enumerator, P.O. Box 6059, Fargo, ND 58108-6059

Once you receive your NPI number, please fax a copy of your CMS NPI confirmation sheet to our designated NPI fax line at:

(718) 233-3523

Health Plus will need this confirmation sheet in order to process your claims in the future.

Thank you for your assistance and cooperation. Please see the reverse side of this notice for answers to some common NPI questions.

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Frequently Asked Questions about NPI

1. Will an NPI be required for paper claims submissions?

Yes. In the future, Health Plus will require an NPI number on all claims, both paper and electronic.

2. Is a separate NPI number needed for each office location and practice specialty?

No. Government regulations mandate one permanent NPI number to be used for all practice locations and specialties.

3. If I have one NPI number for my individual practice and another one for my group practice, which number will I use on my claims?

All claims will require the NPI number of the rendering provider. Services billed under the group practice will also require the group NPI number.

4. If I already have my NPI number, should I begin using it on my claims?

No. For the time being, you will need to continue using your Health Plus Provider ID number on the standard (12-90) CMS 1500 claim form. Health Plus will send out another notice when it is time to begin using your NPI number on the revised (8-05) CMS 1500 paper claim, or on electronic (837 P) transmissions.

5. Will I be able to share my NPI number with other providers and to obtain their numbers as well? Is it safe to do so?

Yes. In fact, you will be required to share your NPI number with other providers when referring patients, receiving referrals, calling in prescriptions and conducting other standard business transactions. The NPI number should be protected, but it is **not** a private identifier to be treated in the same manner as your social security number.

NPI- Get it, share it, use it !